

**PLEASE READ THE INDIANFIELDS TOWNSHIP
ZONING-LAND USE PERMIT APPLICATION
COMPLETELY**

INCLUDE THE ZONING **APPLICATION FEE OF \$35.00**
WITH THIS PERMIT (CHECK PAYABLE TO
INDIANFIELDS TOWNSHIP)

MAKE SURE THE DOCUMENT IS COMPLETELY
FILLED OUT OR **IT WILL BE DECLINED WITH THE
LOSS OF THE APPLICATION FEE**

RETURN COMPLETED FORMS BACK TO:

INDIANFIELDS TOWNSHIP HALL
1633 MERTZ ROAD
CARO MI 48723

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT
THE ZONING ADMINISTRATOR AT (989) 673-3416.

INDIANFIELDS TOWNSHIP

ZONING - LAND USE PERMIT APPLICATION

Parcel Number _____
Date: _____
Name: _____

(applicant)

(address)

(city, state, zip code)

(telephone, home and business)

FOR OFFICE USE ONLY

Case Number _____
Date Received _____
Fee Received _____
Receipt Number _____
(attach inspection report sheets)

PROPERTY OWNER'S NAME AND ADDRESS (if not the applicant)

Phone (____) _____ - _____

If you are not the property owner what is your relationship to him/her? (circle one):

(Builder, Agent/other/explain in detail) _____

PROPOSED CONSTRUCTION SITE ADDRESS (if known) _____

PARCEL SIZE _____

PROPERTY DESCRIPTION _____

TAX IDENTIFICATION NUMBER 79 -13- _____ - _____ - _____ - _____ - _____

ZONING DISTRICT _____

USE OF PROPOSED STRUCTURE(S) New Construction _____ Reconstruction _____

Addition _____ Demolation _____ Other _____

SIZE OF BUILDING, STRUCTURE, ADDITION _____

HEIGHT OF STRUCTURE _____

COST OF CONSTRUCTION PROJECT _____

CONTRACTOR _____

ATTACH REQUIRED PLANS, DRAWINGS, AND SPECIFICATIONS FOR THE PROPOSED LAND USE AND BUILDINGS ACCORDING TO § 19 OF THE INDIANFIELDS TOWNSHIP ZONING ORDINANCE. (If this permit is for anything more than a new or repair to single or two-family dwellings, attach a site plan pursuant to Section 19 and 20 for Planning Commission review.)

Submit a scaled drawing on the attached grid sheet or a separate sheet of paper showing lot location, (road names, lakeshore, sand dunes, streams, easements, right of ways, unusual topographic features) lot dimensions location and dimensions of all existing and proposed structure(s) with front, side and rear lot lines. Locate driveway, giving distance to the nearest side lot line. Also show locations of well, septic and drain field.

AFFIDAVIT: I agree the statements made above are true, and if found not to be true, any zoning permit that may be issued may be void. Further, I agree to comply with the conditions and regulations provided with any permit that may be issued. Further, I agree the permit that may be issued is with the understanding all applicable sections of the Indianfields Township Zoning Ordinance will be complied with.

Further, I agree to notify the Zoning Administrator of Indianfields Township for inspection before the start of construction and when locations of proposed uses are marked on the ground. Further, I agree to give permission for officials of Indianfields Township, the County of Tuscola and the State of Michigan to enter the property subject to this permit application for purposes of inspection. Finally, I understand this is a zoning permit application (not a permit) and that a zoning permit, if issued, conveys only land use rights, and does not include any representation or conveyance of rights in any other statute, building code, deed restriction or other property rights.

NOTE: THE TOWNSHIP MUST INSPECT THE LAYOUT OF BUILDING. PLEASE CALL THE ZONING ADMINISTRATOR WHEN THE SITE IS STAKED BUT BEFORE CONSTRUCTION BEGINS.

Signed: _____

Date: _____

When completed send to:
Indianfields Township Zoning Administrator
1633 Mertz Road
Caro, Michigan 48723
989-673-3416

Zoning Permit Application INSTRUCTIONS

Applications shall be filed in writing with the Zoning Administrator, and shall be signed by the applicant, or by his or her authorized agent. Enclose a check, payable to Indianfields Township, in the appropriate amount. Fee is \$35.00 for a use by right zoning permit.

Please be advised that you must submit a complete plot plan for your application to be processed. No plan or incomplete plans will delay this issuance of a permit for your project. Please file the permit at least one week before the beginning of construction.

All applications shall be accompanied by an accurate scale drawing based on known, accurate monuments such as survey irons or stakes, illustrating the following information:

- a. The dimensions of the lot lines encompassing the property subject to the application;
- b. The location and dimensions of any proposed building or structure, or any addition to an existing building or structure, for which such application is being filed. The proposed use of such building(s), addition(s), or structure(s) must be indicated. Setbacks from lot lines must also be indicated;
- c. The location of, stream banks, and sand dunes;
- d. The location and dimensions of any existing buildings and other structures. The type(s) and use(s) of such buildings must be indicated;
- e. The name(s) of any adjoining public or private street(s);
- f. The location and width of any private easement or right-of-way providing access from the property to a public road if the property has no frontage on such road;
- g. Location of all existing structures bordering the property;
- h. Evidence of ownership of the property subject to the application;
- i. Evidence that all required federal, state, and county licenses or permits have been acquired or that applications have been filed for same;
- j. If the property is subject to deed restrictions promulgated by a property owner's or an association, a statement from such association indicating its approval for such building, structure, or addition to such building or structure;
- k. Other information with respect to the proposed structure, use, lot, and adjoining property as may be required by the Zoning Administrator; and
- l. Written approval of the water supply and sewage disposal facilities, as obtained from the Tuscola County Health Agency.

Zoning permits shall be displayed on site before construction begins.

Zoning Permit Application GENERAL OVERVIEW

If you are planning to build new, modify a building, or erect any type of structure you may need one or more of the following permits:

Health Permit

Also known as a septic and/or well permit, this is usually the first permit acquired as it is needed to obtain both a Zoning Permit and a Building Permit. Although some construction, such as a deck, patio, accessory building, sign, etc. does not require a Health Permit, it may be wise to call the Tuscola County Health Department and verify if your construction needs a permit. Applications may also be acquired from this Department. Reconstruction of a septic system or replacing a well, also require a permit.

Zoning Permit

This permit is basically a land use permit and is designed to protect the values of Township properties. It assures proper land use as well as the positioning of structures on the property to protect health, safety and the environment. The Zoning Permit is required for any structure to be built. Applications for this permit may be picked up at the Indianfields Township Hall, the township website, at indianfields.org or by calling the Zoning Administrator. You may obtain your street address from the Tuscola County Equalization Department.

Driveway Permit

This permit, issued by the Tuscola County Road Commission, is required any time a new property entrance is planned. This permit regulates the safe flow of traffic through proper ingress and egress as well as provides for efficient snow removal and road maintenance. The Road Commission has these permit applications.

Soil Erosion & Sedimentation Permit

If you are planning to build within 500 feet of a River or plan to disturb an acre or more of land, you must obtain this permit from the Tuscola County Building Department. All commercial property must have this permit regardless of location or amount of land to be disturbed.

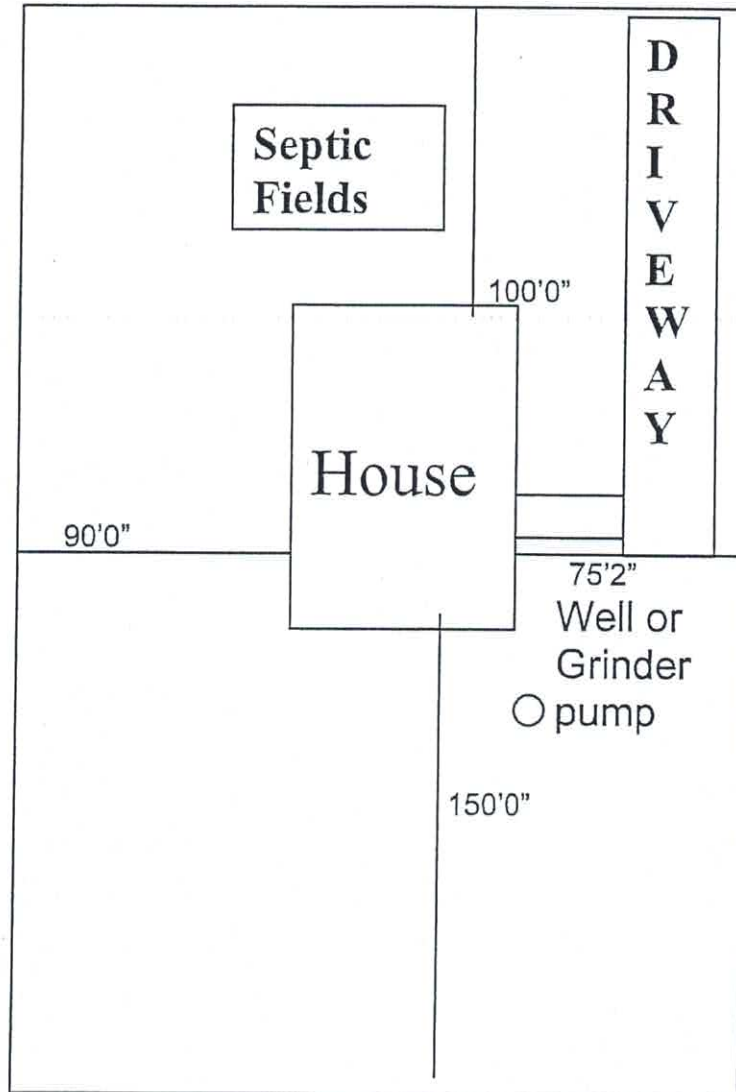
Other Permits

If you plan to modify a shoreline, you will need permission. Contact the Department of Natural Resources (DNR) Land and Water Management Division and the U.S. Corps of Engineers. If you are considering disturbing a wetland, contact the DNR.

If you are considering dividing your property, contact the Zoning Administrator for a Land Division application.

**Indianfields Township
1633 Mertz Rd.
Caro, MI 48723-9516**

SAMPLE SITE PLAN - Show all existing and proposed structures, septic tanks, drain fields, well, grinder pumps, roads, easements and property lines. Site plan must be drawn to scale and noted.



1 Inch = 50 Feet

Note: This is not to scale, it is for example purposes only

