

INDIANFIELDS TOWNSHIP BUDGET RESOLUTION

Resolution# 2022-07

March 14, 2022

RESOLUTION TO establish a Special Appropriations Act for Indianfields Township; to define the powers and duties of the Indianfields Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this Act

The Indianfields Township Board of Trustees resolves:

SECTION 1: TITLE

This resolution shall be known as the Indianfields Township Special Appropriations Act – Refuse Fund

SECTION 2: CHIEF ADMINISTRATIVE OFFICER

The Township Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer.

SECTION 3: FISCAL OFFICER

The Township Treasurer shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.

SECTION 4: PUBLIC HEARINGS ON THE BUDGET

Pursuant to MCL 141.412; MCL 141.413, a notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 23, 2022 and March3, 2022 and a Public Hearing on the proposed budget was held on March 14, 2022.

SECTION 5: ESTIMATED REVENUES

Estimated township revenues for the fiscal year 2022-2023 for the Refuse Fund shall total \$142,560.00.

SECTION 6: MILLAGE LEVY

The Indianfields Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount not to exceed \$180.00 as set forth by the Tax Allocation Board, or as authorized under State Law as approved by the electorate.

SECTION 7: TOWNSHIP EXPENDITURES

Estimated township expenditures for fiscal year 2022-2023 for the Refuse Fund for the various township activities are as follows:

REFUSE FUND			
Description	Revenues	Expenses	Ending Balance
Beginning Balance	\$32,000.00		
Estimated Interest	\$175.00		
W21 Tax Collections	\$142,560.00		
Total Est. Revenue	\$174,735.00		
Refuse Payments		\$160,000.00	
Estimated End Balance			\$14,735.00

SECTION 8: ADOPTION OF BUDGET BY REFERENCE

The Refuse Fund Budget of Indianfields Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

SECTION 9: ADOPTION OF BUDGET BY COST CENTER

The Board of Trustees of Indianfields Township adopts the 2022-2023 fiscal year Refuse Fund budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed the total appropriation authorized for each cost center, and may make transfers among the

various line items contained in the cost center appropriations. However, no transfers or appropriations for line items related to personnel or capital outlays may be made without prior board approval by budget amendment.

SECTION 10: APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be deemed maximum authorizations to incur expenditures. The Administrative Officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

SECTION 11: TRANSFER AUTHORITY

The Administrative Officer shall have the authority to make transfers among the various cost centers without prior board approval, if the amount to be transferred does not exceed \$5,000.00. The Board shall be notified at its next meeting of any such transfers made, and reserves the right to modify, amend or nullify any such transfers made. Under no circumstances may the total Refuse Fund Budget be changed without board approval.

SECTION 12: LIMIT ON OBLIGATIONS AND PAYMENTS

No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

SECTION 13: BUDGET MONITORING

Whenever it appears to the Administrative Officer of the Township Board that the actual and probable revenue in any fund will be less than the estimated revenues upon which appropriations from such fund were based and when it appears that expenditures shall exceed an appropriation, the Administrative Officer shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues or both.

SECTION 14: VIOLATIONS OF THIS ACT

Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary actions as outlined in P.A. 621 (1978).

SECTION 15: BOARD ADOPTION

NOW, THEREFORE, BE IT RESOLVED that the Indianfields Township Board respectfully adopts the Special Appropriations Act for the Refuse Fund Budget for Fiscal Year 2022-2023.

The foregoing resolution offered by Supervisor Campbell supported by Board Member Trustee Woloshen.

Upon roll call vote, the following voted "Aye": Campbell, K. King, Woloshen, E. King

"Nay": None

The Chairperson, declared the resolution adopted.

Supervisor

CERTIFICATE

I, William Campbell, the duly elected and serving Supervisor and acting Clerk, of Indianfields Township, hereby certify that the foregoing resolution was adopted by the Township Board, of said Township, at the Regular meeting of said Board held on March 14, 2022, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Supervisor