



Indianfields Township Board

Regular Meeting Minutes
September 09, 2019
Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723
Draft

- Meeting Called to Order: 6:30 p.m.
Present: Osborn, Smith, Rendon, Woloshen, Sauber
- Opening Ceremonies:
 - A. Welcoming Remarks; By Rendon
 - B. Pledge of Allegiance; Led by Rendon
- Approved Agenda: for 09/09/2019 Motion by Sauber Second by Woloshen Motion carried 5/0
- Approval of Minutes: dated 08/12/2019 Motion by Sauber Second by Woloshen Motion carried 4/0/1
- Approval of Minutes: dated 08/21/2019 Motion by Osborn Second by Sauber Motion carried 4/0/1
- Public Comment: None
 - Reports of Board Officers:
- C. Supervisor;
 - Assessors
 - Report Provided
 - Discussion about #2 Assessor is asking for legal representation for the matter of the taxation of the Airport Non- exempt property and the MI Tribune / Rendon will gather more information regarding this request
 - Buildings & Grounds; Skinner
 - Steel on to finish the roof at the cemetery/ Building also being scrapped to be repainted/ Clearing dead trees and trails at the park/ Rendon stated the park looks nice
- D. Treasurer;
 - Reports Provided
 - Garbage assessment needs to be set for the Winter tax bills
Current rate is \$150.00 Osborn suggestion is to increase the rate in order to create a surplus since the fund is expended due to loss of reduced contract in January of 2018 Motion by Smith to set the rate at \$170.00 a year for residents Second by Woloshen motion carried 5/0

E. Clerk;

- Election Equipment request since 96% of the elections next year will be paid a request for 2 new laptops to allow the 3 elections next year to go faster by processing voters under the dual system/ Rendon asked for an estimate for the Board
- Reports of appointed Officers and Committees;
 - Planning Commission:
 - Did not Meet they have Rowe Engineers on September 16th at 6:30 pm / Fahey September 30 at 6:30 pm regarding the Zoning ordinances
 - Caro Transit Authority:
 - Reports provided
 - Zoning Administrator:
 - Report provided
 - Osborn stated the burned-out property on Gunn Club has had some clean out started
 - T.N.U. is keeping on an eye on the Washburn Rd property
 - Boy Scout Road is still under DEQ jurisdiction
 - Trying to get Ryan Road paved County is requesting a Variance and Rendon is working on this matter
- Unfinished Business
 - Ford Cemetery plots
 - Would like to sell back 3 plots that were purchase in 2006 at \$300 each Motion by Osborn to buy them back for a total of \$900.00 Second by Woloshen motion carried 5/0
- New Business
 - Check Register Report dated 08/2019
 - Greice's check was discussed since it was spent on replacing sprinkler heads that the Master Gardener's put into the park and no Maintenance agreement was entered into there is no recourse Motion to accept 08/2019 check registry report by Woloshen Second by Osborn Motion carried 5/0
 - Resolutions to annex property to the City of Caro has been tabled
- Public Comment:
 - None
- Announcements/Correspondence:
 - None
- Meeting Adjourned 7:12 p.m.

Indianfields Township Clerk

Cristi L. Smith

Posted 09/10/2019 @9:00 am

September 2019 Assessor Report

1. December Board of Review will be held on Tuesday December 10, 2019 from 8am -9 am. We still need an alternate member.
2. Michigan Tax Tribunal (Entire Tribunal) hearing with Tuscola County Airport has not been scheduled. I need permission to hire an attorney to represent the Township. I have a few names of Attorney's with non exempt property experience, such as airports.
3. Deeds have been picked up at Register of Deeds
4. Working on the garbage assessment list for the December tax bills.

Respectfully Submitted
Coiene S. Tait

**INDIANFIELDS TOWNSHIP
GENERAL FUND
TREASURERS REPORT
Date: 8/26/19**

updated 9/9/19

GF-5-19

BEG. BAL.		\$374,562.89
DEPOSITS		
T.C. INT.	\$4.40	
ACCT INT.	\$35.15	
SOM LCSA pmt	\$6,743.23	
State Rev. Share	\$35,026.00	
Zoning	\$280.00	
Trailer Tax	\$88.00	
delq tax	\$98.35	
W18 Tax	\$35,228.55	
Work Orders	\$9,425.00	
Metro Act	\$8,444.43	
pavilion Rental	\$150.00	
Misc.		
insurance refund	\$800.00	
SUBTOTAL DEPOSITS	<u>\$96,323.11</u>	
LESS DISBURSEMENTS		
<i>Ck17577 through ck17614</i>		\$22,859.62
deposit slips		
IRS		\$1,955.17
Mich Bus. Tax		\$423.29
Speedway		\$331.16
End. Bal.		<u>\$445,316.76</u>

**INDIANFIELDS TOWNSHIP
GENERAL FUND
TREASURERS REPORT
Date: 9/9/19**

GF-6-19

BEG. BAL.		\$445,316.76
DEPOSITS		
T.C. INT.	\$4.55	
ACCT INT.	\$36.21	
SOM LCSA pmt		
State Rev. Share		
Zoning		
Trailer Tax	\$41.00	
delq tax	\$37.31	
W18 Tax		
Work Orders	\$1,600.00	
Metro Act		
pavilion Rental	\$200.00	
Misc.		
insurance refund		
SUBTOTAL DEPOSITS	<u>\$1,919.07</u>	
LESS DISBURSEMENTS		
<i>Ck17615 through ck17661</i>		\$28,421.73
deposit slips		
IRS		\$1,964.55
Mich Bus. Tax		
Speedway		\$572.74
End. Bal.		<u>\$416,276.81</u>

INDIANFIELDS TOWNSHIP
GENERAL FUND
TREASURERS REPORT
Date: 9/9/19

GF-7-19

BEG. BAL.		\$416,276.81
DEPOSITS		
T.C. INT.	\$4.40	
ACCT INT.	\$37.28	
SOM LCSA pmt		
State Rev. Share	\$35,688.00	
Zoning		
Trailer Tax		
delq tax		
W18 Tax		
Work Orders	\$2,350.00	
Unemployment refund	\$668.28	
pavilion Rental	\$275.00	
Misc.		
insurance refund		
SUBTOTAL DEPOSITS	<u>\$39,022.96</u>	
LESS DISBURSEMENTS		
<i>ck17662 through ck17697</i>		\$27,507.41
deposit slips		
IRS		\$1,822.34
Mich Bus. Tax		\$385.43
Speedway		
End. Bal.		<u>\$425,584.59</u>

Indianfields Township Treasurers Report
For The Month of July 2019

8/15/2019

july.19

	REVENUES	EXPENSES	BALANCE
FIRE PROTECTION			
ACCT. 447			
BEGINNING BALANCE			\$4,905.69
ACCT. INT.	\$0.42		
fire contract city of Caro			
W18 taxes			
ENDING BALANCE			\$4,906.11
REFUSE ACCOUNT			
Acct. 179			
BEGINNING BALANCE			\$99,434.59
Account Interest	\$7.79		
W18 taxes			
Emterra		\$11,270.78	
check replacements		\$23.00	
ENDING BALANCE			\$88,148.60
TAX COLLECTION ACCOUNT			
Acct. 125			
BEGINNING BALANCE			\$14,677.57
Account Interest	\$1.25		
W18 taxes			
Trailer Tax	\$1,074.00		
Tax Distribution			
replacement deposit slips			
End Balance			\$15,752.82
GEN. FUND C			
Acct 398			
BEGINNING BALANCE			\$13,033.67
ACCT. INT	\$1.11		
Ck1004 Heindle			
ENDING BALANCE			\$13,034.78
ROADS ACCT.			
Acct. 377			
BEGINNING BALANCE			\$81,540.60
Acct Int.	\$6.93		
W18 Taxes			
roads expenditure			
ENDING BALANCE			\$81,547.53

**CARO TRANSIT AUTHORITY,
BOARD OF DIRECTORS
REGULAR MEETING
JUNE 26, 2019**

Chairperson Bill Dillon called the regular meeting of the Caro Transit Authority to order at 8:17AM on Wednesday June 26, 2019 at the City of Caro Municipal Building in Caro MI.

Pledge of Allegiance.

Board members present: Mark Schubel, Bill Dillon, Bob Keilitz Ray Bates, Don Duggar

Members absent: Jim Rosenstangel

Guests present: none

HDC Representatives present: Brian Neuville, Larry Boitel

Motion by Mike Putnam and supported by Bob Keilitz to approve the agenda. Motion passed.

Motion by Ray Bates and supported by Mike Putnam to approve the minutes of the May 29, 2019 meeting. Motion passed.

Motion by Mike Putnam and supported by Mark Schubel to approve Treasurers report as given by Bob Keilitz. Motion passed.

Motion by Mike Putnam and supported by Bob Keilitz to approve the R&E report as given by Brian Neuville and to pay Human Development Commission \$66,154.33. Motion passed.

Brian Neuville reported that one driver resigned to accept another job elsewhere.

Manager Larry Boitel reported that ridership has leveled off since summer started. Also, propane fueling in some of the vehicles has kept fuel costs down.

Larry stated that the 7-8pm time period has slowed down a bit, but field trips booked by various groups have increased.

The Library plan to distribute books on CTA vehicles will not work out due to safety concerns.


Brian reported that MASSTrans funding is delayed at the moment and that a 2018 State Operating payback of \$59,406 is possible.

CTA will look to put out more bids for propane systems in buses in the future.

Motion by Mark Schubel and Bob Keilitz to purchase 48-60 t-shirts for drivers and dispatchers. Motion passed.

Meeting adjourned at 9:13am by chairperson Dillon.

Next meeting July 31,2019,at City of Caro Municipal Building.



Mark Schubel, Secretary

**CARO TRANSIT AUTHORITY,
BOARD OF DIRECTORS
REGULAR MEETING
JULY 31, 2019**

Chairperson Bill Dillon called the regular meeting of the Caro Transit Authority to order at 8:11AM on Wednesday July 31, 2019 at the City of Caro Municipal Building in Caro MI.

Pledge of Allegiance.

Board members present: Mark Schubel, Bill Dillon, Bob Keilitz Ray Bates, Don Duggar, Jim Rosenstangel, Mike Putnam

Members absent: none

Guests present: none

HDC Representatives present: Brian Neuville, Larry Boitel

Motion by Bob Keilitz and supported by Mike Putnam to approve the agenda. Motion passed.

Motion by Mike Putnam and supported by Don Duggar to approve the minutes of the June 26, 2019 meeting. Motion passed.

Motion by Ray Bates and supported by Mike Putnam to approve Treasurers report as given by Bob Keilitz. Motion passed.

Motion by Bob Keilitz and supported by Jim Rosenstangel to approve the R&E report as given by Brian Neuville and to pay Human Development Commission \$106,469.76 Motion passed.


Manager Larry Boitel reported that there were no major problems with the bus system at the moment. Field trips were going well with 1-2 per month going to Frankenmuth.

Brian Neuville gave results from the Michigan State University passenger survey. CTA drivers and dispatchers were doing their jobs well and there was a desire among passengers for extended hours and a greater radius for pickups.

Motion by Mike Putnam and supported by Bob Keilitz to purchase advertising in the amount of \$250 for a CTA banner at the McLaren/Caro Community Hospital golf outing. Motion passed.

Meeting adjourned at 8:40am by chairperson Dillon.

Next meeting Wednesday, August 28 ,2019 at 8:00am at the City of Caro Municipal Building.



Mark Schubel, Secretary

Indianfields Township
Check Register Report

Check	Vendor Name	Status	Check Date	CheckAmount\$
1				
17705	Auto-Wares	Open	08/07/2019	\$20.77
17706	BS&A Software	Open	08/07/2019	\$935.00
17707	Caro Rental	Open	08/07/2019	\$18.86
17708	City of Caro	Open	08/07/2019	\$54.00
17709	Daylight Enterprises	Open	08/07/2019	\$145.00
17710	D T E Energy	Open	08/07/2019	\$325.58
17711	DTE Energy	Open	08/07/2019	\$98.90
17712	State of Michigan - DEQ	Open	08/07/2019	\$16.00
17713	Gambles	Open	08/07/2019	\$31.92
17714	Gib's Body SHop	Open	08/07/2019	\$140.00
17715	Grice's Tree Farm & Nursery	Open	08/07/2019	\$113.49
17716	Janke, Alan	Open	08/07/2019	\$245.00
17717	Medler Electric Co.	Open	08/07/2019	\$208.47
17718	NEOFUNDS BY NEOPOST	Open	08/07/2019	\$104.91
17719	RoCK PRODUCTS	Open	08/07/2019	\$259.01
17720	Rex Binder Sales	Open	08/07/2019	\$47.17
17721	Rowe Incorporated	Open	08/07/2019	\$711.25
17722	Self Serve Lumber	Open	08/07/2019	\$131.99
17723	JAN SURANYE	Open	08/07/2019	\$92.00
17724	TCI Long Distance	Open	08/07/2019	\$7.93
17725	Thumb Cellular	Open	08/07/2019	\$176.88
17726	Tuscola County Advertiser	Open	08/07/2019	\$39.60
17738	Consumers Energy	Open	08/28/2019	\$37.08
17739	CenturyLink	Open	08/28/2019	\$171.76
17740	CenturyLink	Open	08/28/2019	\$261.28
17741	D T E Energy	Open	08/28/2019	\$142.26
17742	MDEQ Cashiers Office	Open	08/28/2019	\$34.00
17743	Fahey, Schultiz, Burzych, Rhode	Open	08/28/2019	\$10,328.50
17744	Galaxy Office Machines	Open	08/28/2019	\$21.45
17745	Rex Binder Sales	Open	08/28/2019	\$127.99
17746	Rowe Incorporated	Open	08/28/2019	\$2,743.00
17747	RoCK PRODUCTS	Open	08/28/2019	\$298.51
17748	JAN SURANYE	Open	08/28/2019	\$92.00
17749	Gary Skinner	Open	08/28/2019	\$14.88
17750	Solucient Security Systems	Open	08/28/2019	\$111.24
17751	Thumb Electric Cooperative	Open	08/28/2019	\$106.70
17752	TCI Long Distance	Open	08/28/2019	\$10.71
17753	Thumb Office Supply	Open	08/28/2019	\$25.48
17754	Tuscola Co. Sheriff Office	Open	08/28/2019	\$250.00
Total 1				\$18,700.57
10				
104	Tuscola Co. Sheriff Office	Voided	08/28/2019	\$0.00
Total 10				\$0.00
Grand Total:				\$18,700.57

Indianfields Township
Check Register Report

Check	Employee Name	Status	Check Date	CheckAmount\$
1				
17698	Tammy A Downing	Open	08/05/2019	\$303.60
17699	Curtis Lee Elenbaum	Open	08/05/2019	\$158.40
17700	JENNIFER J. KEILITZ	Open	08/05/2019	\$13.20
17701	WILLIAM P DILLON	Open	08/05/2019	\$13.20
17702	Martin Gary Skinner	Open	08/05/2019	\$907.10
17703	CHARLES H. FRICK	Open	08/05/2019	\$537.40
17704	Tremayne J Skinner	Open	08/05/2019	\$559.68
17727	Tammy A Downing	Open	08/21/2019	\$68.64
17728	Curtis Lee Elenbaum	Open	08/21/2019	\$538.15
17729	Martin Gary Skinner	Open	08/21/2019	\$907.10
17730	CHARLES H. FRICK	Open	08/21/2019	\$189.73
17731	Tremayne J Skinner	Open	08/21/2019	\$675.83
17732	JOHN J SAUBER	Open	08/31/2019	\$234.50
17733	RONALD T. WOLOSHEN	Open	08/31/2019	\$230.87
17734	RAY R RENDON	Open	08/31/2019	\$810.83
17735	CRISTI L. SMITH	Open	08/31/2019	\$810.83
17736	ROBERT L OSBORN	Open	08/31/2019	\$810.83
17737	COIENE S TAIT	Open	08/31/2019	\$1,125.13
				\$8,895.02

ZONING ADMINISTRATORS REPORT

SEPTEMBER 2019

Since May, only three zoning permits have been issued bringing the total to ten for the year.

Several questions have been answered as to having animals on property in different zoning areas.

Questions answered on fencing issues which actually turned out to be a civil dispute between neighbors. Each of these parties were advised to contact their attorneys for answers.

Questions on property classifications (zoned) have been answered. It is very hard to determine what property is classified because of zoning changes in the past for certain parcels. The Township needs to come up with a system to easily identify each property other than the zoning map. Any suggestions would be appreciated.

A noise and illegal business activity complaint was received on Washburn Road and the Township Supervisor was to handle the matter.

Spoke to a woman about a burned home on Gun Club Road. Action to follow.

Received calls on tall grass in yards. The township does not have an ordinance for residential areas regarding this.

Three other blight complaints are now being looked into.

I have spoke with Roger Reid also on the new proposed zoning ordinances.