



Indianfields Township Board

Special Meeting Minutes

June 25, 2018

Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723

1. Meeting Called to Order: 9:00 a.m.
Present: Osborn, Smith, Rendon, Woloshen, Sauber
2. Opening Ceremonies:
 - A. Welcoming Remarks; By Rendon
 - B. Pledge of Allegiance; Led by Rendon
4. Public Input:
 - None
5. Approved Agenda as amended : for 06/25/2018. Motion by Osborn Second by Sauber Motion carried 5/0
6. Approval of Minutes: dated 06/11/2018 Motion by Woloshen Second by Sauber Motion carried 3/0
Abstained by Osborn, Rendon
7. Personnel Policy:
 - Cleaned up the Policy Manual Dated 2012
 - Policy Changes
 - Will be provided to all employees Current and new moving forwardMotion by Smith to approve the Amended Employee Handbook second by Woloshen Motion carried 5/0
8. Burial Fee:
 - Retired Employee Al Mattice recently passed
 - Waive burial fee at Township CemeteryMotion by Osborn for Indianfields Township to waive the burial fee Second by Woloshen Motion carried 5/0
9. Employee Guidelines:
 - New Supervisor Gary Skinner
 - 8 item Memo on job DutiesMotion by Smith to approve the memo of Job assignments and duties as revised Second by Woloshen carried 5/0
10. Training Conference for Sexton in Frankenmuth Motion by Smith to change attendee to Skinner from Frick Second by Woloshen Motion carried 5/0
11. . Announcements/Correspondence:
 - Woloshen still working on updating the website to model the current City of Caro site
12. Meeting Adjourned 10:08 a.m.

Indianfields Township Clerk

Cristi L. Smith



Indianfields Township Board

Regular Meeting Minutes

June 11, 2018

Indianfields Township Hall

1633 Mertz Rd.

Caro, MI 48723

1. Meeting Called to Order:6:30p.m.
Present: Smith, Sauber, Woloshen / Absent Osborn, Rendon
2. Opening Ceremonies:
 - A. Welcoming Remarks; By Smith
 - B. Pledge of Allegiance; Led by Smith
3. Motion by Woloshen for Smith to Chair the meeting Second by Sauber Motion carried 3/0
4. Public Input:
 - None
5. Approved Agenda: for 06/11/2018.Motion byWoloshen Second by Sauber Motion carried 3/0
6. Approval of Minutes: dated 06/01/2018as amended (a Copy) Motion by Sauber Second by SmithMotion carried2/0 Abstained by Woloshen
7. Reports of Board Officers:
 - A. Supervisor;
 - Assessors
 - report attached
 - Buildings & Grounds;
 - None
 - Zoning:
 - None
 - B. Treasurer;
 - C. Clerk;
 - 013-017-200-0200-01 Dennis split 2 new parcels Residential and Commercial land Motion made by Smith to split this parcel, Second by Sauber Motion carried 3/0
 - 013-002-400-2700-0 1Hitter1 new parcel Motion by Woloshen to allow the split, Second by Smith Motion carried 3/0
8. Reports of appointed Officers and Committees;
 - Planning Commission:No Report

 - Caro Transit Authority:

- 03/28/2018
- 04/25/2018

9. Unfinished Business

- None

10. New Business

- Check Register Report dated 05/2018
Motion to accept by Woloshen Second by Sauber Motion carried 3/0

11. Public Comment:

- Lockland would appreciate if the Board members would speak louder so he could hear everything being discussed moving forward.
- Lockland made comment about how we can pass an ordinance today and publish it on June 6, Clerk apologized and will republish for the error (ordinance 53).

12.. Announcements/Correspondence:

- None

13. Meeting Adjourned 6:40 p.m.

Indianfields Township Clerk

Cristi L. Smith



Indianfields Township Board

Special Meeting

June 25, 2018
Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723

----Agenda Topics ----

1. Meeting Called to Order:
2. Opening Ceremonies:
 - A. Welcoming Remarks;
 - B. Pledge of Allegiance;
3. Public Input:
4. Approved Agenda:
5. Approval of Minutes:
6. Personnel Policy
7. Burial Fee
8. Employee Guidelines
9. *Training Change for Sexton (change during meeting)*
10. Public Comment:
11. Announcements/Correspondence:
12. Meeting Adjourned

Indianfields Township Clerk
Cristi L. Smith



Indianfields Township Board

Special Meeting

June 25, 2018
Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723

----Agenda Topics ----

1. Meeting Called to Order:
2. Opening Ceremonies:
 - A. Welcoming Remarks;
 - B. Pledge of Allegiance;
3. Public Input:
4. Approved Agenda:
5. Approval of Minutes:
6. Personnel Policy
7. Burial Fee
8. Employee Guidelines
9. Public Comment:
10. Announcements/Correspondence:
11. Meeting Adjourned

Indianfields Township Clerk
Cristi L. Smith