



Indianfields Township Board

Regular Meeting Minutes

May 14, 2018

Indianfields Township Hall

1633 Mertz Rd.

Caro, MI 48723

1. Meeting Called to Order:6:30p.m.
Present: Osborn, Smith, Rendon, Sauber, Woloshen
2. Opening Ceremonies:
 - A. Welcoming Remarks; By Rendon
 - B. Pledge of Allegiance; Led by Rendon
3. Public Input:
 - None
4. Approved Agenda: for 05/14/2018.Motion bySauber Second by Woloshen Motion carried 5/0
5. Approval of Minutes: dated 04/30/2018Motion by Osborn Second by SauberMotion carried5/0
6. Reports of Board Officers:
 - A. Supervisor;
 - New Employee's and wage increases
 - Gary Skinner \$12.50
Motion by Smith Second by Woloshen Motion carried 5/0
 - Fischer Smith \$10.00
Motion by Osborn Second by Woloshen Smith Abstained Motion carried 4/0/1
 - Chris Chambers wage increase \$11.00
 - Heather Braegger wage increase \$13.25
 - Planning Commission:
 - Letter from Julie Holmes to fill a vacancy
Recommendation from Rendon to appoint Julie Holms to the Planning Commission
Motion by Osborn Second by Sauber Motion carried 5/0
 - Roadside Mowing bids:
 - Roadside Maintenance \$3,100 per mowing offering late Spring and Fall
 - R & R Excavating & Trucking \$6,000 One cut after July 4th10 foot width up to 3 inch trees in the right of way.
 - Tabled until more research is completed to make an informed decision about roadside miles we have that need to be cut
 - Assessing; Report Attached
 - Requesting more information about STC assessing audit
 - Buildings & Grounds;

- None
- Zoning:
 - Office is not currently available to present report

B. Treasurer; Provided for

- Corrected GF- 2-18 GF 3/2018 GF 4/2018 Treasurer Report April 2018
- Foreclosed Properties first right of refusal
 - V/L Boy Scout Rd.
 - 1311 Mertz Rd
 - 370 Wire Line Rd.

Motion by Osborn to refuse all 3 properties Second by Woloshen Motion Carried 5/0

C. Clerk;

7. Reports of appointed Officers and Committees;

- Planning Commission:No Report
- Caro Transit Authority:No Report

8. Unfinished Business

- None

9. New Business

- Check Register Report dated April 2018

Motion to accept by Osborn Second by Woloshen Motion carried 5/0

10. Public Comment:

- None

10. Announcements/Correspondence:

- Letter from Fremont Township they are starting their Master plan
- Website Forms: Woloshen Website need to be updated
 - 1 option put all new forms and no changes
 - 2nd option using a new template and getting it more user-friendly cost is between \$1,000 to \$1,500 Woloshen will be heading this project

Motion by Sauber Second by Osborn Motion carried 5/0

- Letter from the City the Annexation passed through the Great Seal Transfer of the Township property to the city is progressing along

12. Meeting Adjourned 7:13 p.m.

Indianfields Township Clerk

Cristi L. Smith

INDIANFIELDS TOWNSHIP
GENERAL FUND
TREASURERS REPORT
Date: 3/10/18

CORRECTED 4/23/2018
CORRECTED

GF-2-18

BEG. BAL.			\$319,313.51
DEPOSITS			
T.C. INT.	\$3.44		
ACCT INT.	\$24.33		
State Swampland			
State Rev. Share			
Zoning	\$105.00		
Trailer Tax			
Fed. Tax Refund			
W17 Tax	\$20,096.14		
Work Orders	\$2,475.00		
Refund Atty			
pavilion Rental			
Misc.			
SUBTOTAL DEPOSITS	\$22,703.91		
LESS DISBURSEMENTS			
<i>Ck#16839 through ck#16875</i>		\$50,255.23	
deposit slips			
IRS		\$1,381.72	
voided ck#16194 arnold sales			
add back	\$61.64		
End. Bal.			<u>\$290,442.11</u>

INDIANFIELDS TOWNSHIP
GENERAL FUND
TREASURERS REPORT
Date: 4/23/18

GF-3-18

BEG. BAL.		\$290,442.11
DEPOSITS		
T.C. INT.	\$3.11	
ACCT INT.	\$28.79	
State PPT Reimbursement	\$7,859.08	
State Rev. Share	\$35,904.00	
Zoning	\$270.00	
Trailer Tax	\$61.50	
Fed. Tax Refund		
W17 Tax	\$28,596.75	
Work Orders	\$4,500.00	
Refund Atty pavilion Rental Misc.		
SUBTOTAL DEPOSITS	<u>\$77,223.23</u>	
LESS DISBURSEMENTS		
<i>Ck#16876 through Ck#16919</i>		\$15,577.78
deposit slips		
IRS		\$1,432.10
 End. Bal.		 <u>\$350,655.46</u>

Indianfields Township Treasurers Report
 For The Month of April 2018
 Date: 5/14/18

apr.18

	REVENUES	EXPENSES	BALANCE
FIRE PROTECTION			
ACCT. 447			
BEGINNING BALANCE			\$64,794.17
ACCT. INT.	\$5.33		
State of Mi. Fire Payment			
W17 taxes	\$2,263.50		
END. BAL.			\$67,063.00
ENDING BALANCE			
REFUSE ACCOUNT			
Acct. 179			
BEGINNING BALANCE			\$117,369.43
Account Interest	\$14.21		
W17 taxes	\$14,277.00		
Emterra		\$10,942.84	
Will Refund			
ENDING BALANCE			\$120,717.80
TAX COLLECTION ACCOUNT			
Acct. 125			
BEGINNING BALANCE			\$15,916.15
Account Interest	\$2.37		
W17 taxes	\$29,521.93		
Trailer Tax			
Tax Distribution		\$28,750.11	
Interest and Admin. to Gen fund			
End Balance			\$16,690.34
GEN. FUND C			
Acct 398			
BEGINNING BALANCE			\$62,173.48
ACCT. INT	\$5.11		
ENDING BALANCE			\$62,178.59
ROADS ACCT.			
Acct. 377			
BEGINNING BALANCE			\$40,159.64
Acct Int.	\$1.66		
W17 taxes	\$4,527.65		
roads expenditure			
ENDING BALANCE			\$44,688.95
FIRE WITHHOLDING			
BEG. Balance			\$12,232.86
acct. int	\$0.20		
Bank Fee		\$10.00	
End Bal			\$12,223.05

**INDIANFIELDS TOWNSHIP
GENERAL FUND
TREASURERS REPORT
Date: 5-14-18**

GF-4-18

BEG. BAL.		\$350,655.46
DEPOSITS		
T.C. INT.	\$3.44	
ACCT INT.	\$29.05	
State PPT Reimbursement		
State Rev. Share		
Zoning		
Trailer Tax	\$161.00	
Fed. Tax Refund		
W17 Tax	\$7,729.81	
Work Orders	\$19,559.00	
Refund Atty		
pavilion Rental		
Misc.		
SUBTOTAL DEPOSITS	<u>\$27,482.30</u>	
LESS DISBURSEMENTS		
<i>Ck#16920 through Ck#16976</i>		\$26,114.64
deposit slips		
IRS		\$2,207.37
End. Bal.		<u>\$349,815.75</u>



Indianfields Township Board

Special Meeting Minutes
April 30, 2018
Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723

1. Meeting Called to Order: 9:00 am

Present: Osborn, Smith, Rendon, Sauber, Absent: Woloshen

Opening Ceremonies:

- Welcoming Remarks; By Rendon
- Pledge of Allegiance; Led by Ray Rendon

2. Public Input:

- None

3. Approval of Agenda: Motion by Smith Second by Sauber Motion carried 4/0

4. Approval of Minutes: dated 04/24/2018 Motion by Smith Second by Osborn Motion carried 4/0

5. 2018-2019 Insurance Policy Renew

- Policy Cost \$8,318.
- Increase of 305
- Due today 04/30/2018

Motion by Osborn to approval to pay the premium Second by Sauber Motion carried 4/0

6. Public Comment:

- None

7. Announcements/Correspondence. None

8. Meeting Adjourned 9:10 am

Indianfields Township Clerk

Cristi L. Smith



POSTED
4/30/18

9:35am

AT

May 2018

Assessor Report

1. July Board of Review is scheduled for Tuesday July 17, 2018. 8am-9 am. We have one application for a hardship exemption at this time. The Board should look into an alternate member for the Board of review for next year.
2. I am working on sales study for 2019 assessments.
3. Deeds have been picked up at Register of Deeds
4. I attended MTA (Michigan Township Association) convention in Traverse City the week of April 23rd. It was very educational and encourage the Board to consider attending next year it is in Grand Rapids the week of April 1st 2019.
5. The STC (State Tax Commission) assessing audit is scheduled for 2019 for every assessor in Tuscola County. To be in compliance you will need to pass a resolution about how we handle property transfer affidavits when they are not filed within the 45 day of the transfer or sale. If interest and penalty fees are waived.
6. STC audit also requires a written procedure for granting an exemption or removing an exemption. (properties that are exempt from property tax such as schools, churches, County owned property ect.) I will be working on this.

Respectfully Submitted
Coiene S. Tait

Indianfields Township
Check Register Report

Check	Vendor Name	Status	Check Date	CheckAmount\$
1				
16924	Brentwood Graphics	Open	04/02/2018	\$465.55
16925	Consumers Energy	Open	04/02/2018	\$342.67
16926	Cummings Memorial	Open	04/02/2018	\$185.00
16927	D T E Energy	Open	04/02/2018	\$150.05
16928	Internal Revenue Service	Open	04/02/2018	\$100.93
16929	Quality Auto Parts	Open	04/02/2018	\$116.98
16930	Tuscola County Advertiser	Open	04/02/2018	\$726.00
16931	Tuscola Co. Health Dept.	Open	04/02/2018	\$148.00
16932	Tuscola County Clerk	Open	04/02/2018	\$265.85
16933	Speedway	Open	04/02/2018	\$166.79
16934	Tuscola Intermediate School Di	Voided	04/02/2018	\$0.00
16935	Tuscola Co. Treasurer	Open	04/02/2018	\$1,329.69
16936	Walmart Community	Open	04/02/2018	\$129.50
16937	ATBD, PC	Open	04/13/2018	\$175.00
16938	APEX SOFTWARE	Open	04/13/2018	\$235.00
16939	Caro Rental	Open	04/13/2018	\$14.15
16940	City of Caro	Open	04/13/2018	\$50.00
16941	D T E Energy	Open	04/13/2018	\$261.75
16942	Fahey, Schultz, Burzych, Rhode	Open	04/13/2018	\$190.00
16943	Gambles	Open	04/13/2018	\$55.19
16944	Internal Revenue Service	Open	04/13/2018	\$91.41
16945	State of Michigan	Open	04/13/2018	\$385.01
16946	Robert Osborn	Open	04/13/2018	\$67.63
16947	Michigan Townships Association	Voided	04/13/2018	\$0.00
16948	R & L Trisch Excavating	Open	04/13/2018	\$2,800.00
16949	Speedway	Open	04/13/2018	\$371.07
16950	TCI Long Distance	Open	04/13/2018	\$5.77
16951	Tuscola County Advertiser	Open	04/13/2018	\$132.00
16952	Thumb Electric Cooperative	Open	04/13/2018	\$138.03
16953	Thumb Cellular	Open	04/13/2018	\$306.12
16954	CenturyLink	Open	04/13/2018	\$134.85
16955	CenturyLink	Open	04/13/2018	\$259.56
16959	Consumers Energy	Open	04/24/2018	\$320.76
16960	JOHN DEERE FINANCIAL	Open	04/24/2018	\$21.63
16961	Robert Osborn	Open	04/24/2018	\$168.23
16962	JAN SURANYE	Open	04/24/2018	\$92.00
16972	MAMC	Open	04/24/2018	\$134.00
16973	Michigan Municipal League	Open	04/30/2018	\$8,318.00
Total 1				\$18,854.17
10				
103	Tuscola Co. Treasurer	Voided	04/02/2018	\$0.00
Total 10				\$0.00
Grand Total:				\$18,854.17

Indianfields Township
Check Register Report

Check	Employee Name	Status	Check Date	CheckAmount\$
1				
16920	MINDY KELLEY	Open	04/02/2018	\$13.20
16921	HEATHER BRAEGGER	Open	04/02/2018	\$135.02
16922	CHARLES H. FRICK	Open	04/02/2018	\$460.07
16923	Christopher L Chambers	Open	04/02/2018	\$364.63
16956	HEATHER BRAEGGER	Open	04/13/2018	\$173.29
16957	CHARLES H. FRICK	Open	04/13/2018	\$455.51
16958	Christopher L Chambers	Open	04/13/2018	\$335.07
16963	JANINE M EWALD	Open	04/24/2018	\$43.99
16964	LOUIS D. MUSKA	Open	04/24/2018	\$26.39
16965	ROGER L REID	Open	04/24/2018	\$43.99
16966	JOHN J SAUBER	Open	04/30/2018	\$234.50
16967	RONALD T. WOLOSHEN	Open	04/30/2018	\$230.87
16968	RAY R RENDON	Open	04/30/2018	\$797.60
16969	CRISTI L. SMITH	Open	04/30/2018	\$852.08
16970	ROBERT L OSBORN	Open	04/30/2018	\$797.60
16971	COIENE S TAIT	Open	04/30/2018	\$1,100.97
16974	HEATHER BRAEGGER	Open	04/30/2018	\$208.60
16975	CHARLES H. FRICK	Open	04/30/2018	\$537.64
16976	Christopher L Chambers	Open	04/30/2018	\$449.45
				\$7,260.47