



Indianfields Township Board

Regular Meeting Minutes

June 12, 2017
Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723

1. Meeting Called to Order: 6:30 pm

Present: Osborn, Smith, Rendon, Sauber. Woloshen Absent

2. Opening Ceremonies:

A. Welcoming Remarks; By Rendon

B. Pledge of Allegiance; Led by Ray Rendon

3. Public Input:

- a. Diane Stahl was here again with an article about how to go about using trails on the Wire Line State land. She is asking the Township to contact the DNR and see about some closed trails and if the public can use them. Stahl was also advised she too could contact the DNR.

4. Approved Agenda: for 06/12/2017: Addition to New Business of Anthony Golden Land Division. Motion by Sauber Second by Osborn Motion carried 4/0

5. Approval of Minutes: dated 05/11/2017 Motion by Osborn Second by Sauber Motion carried 4/0

6. Reports of Board Officers:

A. Supervisor;

1. Assessing; Report presented and attached
2. Buildings & Grounds; Rendon Memorial Day weekend weather was great which lead to a lot of Park visitors. Concerns from a few visitors

about the water not being on due to a broken water line that has now been repaired. 1100 to 1200 flags were placed at the cemetery. Three new grills for the park and one already installed. All picnic tables have been redone. Caro Garden Club installed a sprinkler system for the Butterfly Garden and it is very nice.

3. Blight; Report presented and attached

B. Treasurer; GF 5-17, Revenues, Expenses and Balances also provided.

a. Audit June 16, 2017

C. Clerk; Check Register report provided. Motion by Osborn Second by

Sauber Motion carried 4/0

7. Reports of appointed Officers and Committees;

A. Planning Commission: Meeting Cancelled

B. Ordinance Enforcement Officer: None

8. Caro Transit Authority: Report provided

9. Unfinished Business:

A. Road Commission paving of 3 section of Dixon Rd. We have enough in general Fund to do all three sections for a total of \$179,652. Also a request to do the gravel wash out of Bruisee Rd totaling \$5,730.00. The Road Commission also agreed to a carryover if the Township could not support the cost in this year's budget. Motion by Smith Second by Rendon Motion carried 4/0

10. New Business

A. Roadside Mowing for 2017. 2- Bids received recommendation to use the same company for this year. Motion to accept the bid for Roadside Maintenance bid of \$3,100 for early season and \$3,100 for Late Season mowing. Motion by Smith Second by Rendon Motion carried 4/0

B. Fire Contract for 2017-2018. Cost is \$51,888.59, \$10,355.09 is Equipment, \$41,853.50 is cost of runs. Average cost per run is \$3,219.50. Indianfields Township has highest use behind City of Caro. Contract went up from \$41,853.50 to \$51,888.59. Negotiations are ongoing with the city Fire Department about the cost. A check to pay the cost in full will be sent. Motion by Smith Second by Osborn Motion carried 4/0

C. MTA. There is a new Principles of Governance to be signed by all Township Board Members.

D. Election Equipment. There is a cost of \$3,000 per Electronic polling equipment and the State is going to require all Voting to be all electronic by 2020. Recommendation to start budgeting additional funds to prepare for this expense presented by Smith.

E. Personal Policy Handbook. There needs to be a review of the one available and a new review. Sauber and Osborn have agreed to look into the policies.

F. Land Division. Anthony Golden Land Division presented by Assessor Tait for property on M-46 with the split fee of \$35.00. Motion by Osborn Second by Smith Motion carried 4/0

7. Public Comment: Campbell made mention that according to the website has Osborn and Woloshen as the Policy committee. Campbell made mention that the Township lights have been on during the day. Osborn stated there has been some power outages and that has left the timer needing to be reset.

8. Announcements/Correspondence. None

9. Meeting Adjourned 7:22 pm

Indianfields Township Clerk

Cristi L. Smith





Indianfields Township Board

Regular Meeting

June 12, 2017
Indianfields Township Hall
1633 Mertz Rd.
Caro, MI 48723

----Agenda Topics ----

1. Meeting Called to Order:
2. Opening Ceremonies:
 - A. Welcoming Remarks;
 - B. Pledge of Allegiance;
3. Public Input:
4. Approved Agenda:
5. Approval of Minutes:
6. Reports of Board Officers:
 - A. Supervisor;
 1. Assessing;
 2. Buildings & Grounds;
 3. Blight
 - B. Treasurer;
 - C. Clerk;
 1. Approval of the Check Register Report:
7. Reports of appointed Officers and Committees;
 - A. Planning Commission:
 - B. Ordinance Enforcement Officer:

C. Caro Transit Authority:

8. Unfinished Business:

A. Road Paving

9. New Business

A. Roadside Mowing Contracts

B. Fire Contract

C. MTA Principle of Governance

D. Election Equipment

E. Personal Policies

10. Public Comment:

11. Announcements/Correspondence

12. Meeting Adjourned

Indianfields Township Clerk

Cristi L. Smith

Assessor Report

June, 2017

1. Tony Golden submitted a Land Division, splitting off 80 acres from his two parcels. Ray has the application. Please approve this with stipulation that he pays the \$35 fee.
2. The July Board of Review is scheduled for Tuesday July 18 8 am for 1 hour. This meeting is to correct qualified errors, poverty and veteran exemptions. No public comments at this meeting.
3. I have started site visits for the 2018 assessments, I am taking new digital pictures of the homes and farms along with verifying measurements of buildings.

Sincerely
Coiene S. Tait

ZONING REPORT

June 5, 2017

After a year of request, we have been approved for LEIN usage from the Michigan State Police. Now I will set up the process with the Tuscola County Central Dispatch director.

Three zoning permits were issued.

14 properties were inspected and additional complaints being received.

The two properties on Weeden Road were inspected by the Supervisor and myself. They have complied and corrected the blight problem. I have now closed this complaint.

We have received correspondence from the Township Attorney regarding two properties. One is a boarding house and the second being property for the collections of vehicles. Enforcement will follow.

CARO TRANSIT AUTHORITY
May 31, 2017

We began the month with a balance of \$186,240.24. The request from the Human Development Commission was \$66,799.62 for both regular and New Freedom Program bus operations. This amount was authorized to be paid to HDC by the Board, leaving a balance of \$119,440.62.

HDC Representative Brian Neuville presented documents for the Chairman's signature authorizing the addition of the millage increase to winter tax bills. As discussed last month, the increase in days and hours of operation are to tentatively begin at the start of the new fiscal year.

Both Caro Community Schools and the Head Start Program have ended for the year. Usually at this time Thumbody management lays-off three persons for the summer. This year, however, only one person will be laid-off. One regular driver recently retired and another is recuperating from an injury resulting from an accident in his home. (Note: said accident was NOT work related nor did it involve the use of a personal vehicle.) It is not known if this individual will return to work.

No progress has been made on scheduling the installation of new propane fuel systems. Calls to the company the existing systems were purchased have good unanswered and unreturned. However, according to Brian Neuville, this is not unexpected over a short period. This company was selected because they were small and local and, being small, the owner and manager often leave the office at the same time for sales demonstrations or industry conferences or general trouble-shooting. Hopefully this matter will be remedied this month. It should be noted that installers and service people are still available should we need assistance with systems now in operation. Thank you.

Robert Keilitz
06/12/2017

Indianfields Township
Check Register Report

| Check | Vendor Name | Status | Check Date | CheckAmount\$ |
|---------------------|--------------------------------|--------|------------|--------------------|
| 1 | | | | |
| 16309 | Advanced Professional | Voided | 05/05/2017 | \$0.00 |
| 16422 | Ernie Carpenter | Open | 05/12/2017 | \$400.00 |
| 16427 | Brentwood Graphics | Open | 05/12/2017 | \$106.00 |
| 16428 | Tuscola County Advertiser | Open | 05/12/2017 | \$99.00 |
| 16429 | ARNOLD SALES | Open | 05/12/2017 | \$306.86 |
| 16430 | BlueTarp | Open | 05/12/2017 | \$486.38 |
| 16431 | BS&A Software | Open | 05/12/2017 | \$468.00 |
| 16432 | Carrot-Top Industries, Inc. | Open | 05/12/2017 | \$845.41 |
| 16433 | CenturyLink | Open | 05/12/2017 | \$389.49 |
| 16434 | DTE Energy | Open | 05/12/2017 | \$243.73 |
| 16435 | Fahey, Schultz, Burzych, Rhode | Open | 05/12/2017 | \$1,824.00 |
| 16436 | Farm Depot | Open | 05/12/2017 | \$178.26 |
| 16437 | Gambles | Open | 05/12/2017 | \$120.08 |
| 16438 | Michigan Municipal League | Open | 05/12/2017 | \$8,188.00 |
| 16439 | Michigan Townships Association | Open | 05/12/2017 | \$30.00 |
| 16440 | Charles Frick | Open | 05/12/2017 | \$6.00 |
| 16441 | Robert Osborn | Open | 05/12/2017 | \$413.39 |
| 16442 | Quality Auto Parts | Open | 05/12/2017 | \$11.10 |
| 16443 | Ray Rendon | Open | 05/12/2017 | \$164.49 |
| 16444 | Shek Law Offices | Open | 05/12/2017 | \$2.66 |
| 16445 | Solucient Security Systems | Open | 05/12/2017 | \$106.95 |
| 16446 | Speedway | Open | 05/12/2017 | \$497.85 |
| 16447 | Thumb Electric Cooperative | Open | 05/12/2017 | \$89.86 |
| 16448 | TCI Long Distance | Voided | 05/12/2017 | \$0.00 |
| 16449 | Thumb Office Supply | Open | 05/12/2017 | \$273.68 |
| 16450 | Trisch Septic Tank Service LLC | Open | 05/12/2017 | \$400.00 |
| 16451 | Tri County Equipment | Open | 05/12/2017 | \$171.54 |
| 16452 | TCI Long Distance | Voided | 05/12/2017 | \$0.00 |
| 16453 | Thumb Cellular | Open | 05/12/2017 | \$100.60 |
| 16463 | Carter Lumber | Open | 06/02/2017 | \$114.63 |
| 16464 | Consumers Energy | Open | 06/02/2017 | \$120.82 |
| 16465 | Cummings Memorial | Open | 06/02/2017 | \$185.00 |
| 16466 | D T E Energy | Open | 06/02/2017 | \$107.22 |
| 16467 | Galaxy Office Machines | Open | 06/02/2017 | \$472.50 |
| 16468 | MDEQ Cashiers Office | Open | 06/02/2017 | \$16.00 |
| 16469 | Mi Dept of Treasury | Open | 06/02/2017 | \$379.29 |
| 16470 | Michigan Municipal League | Voided | 06/02/2017 | \$0.00 |
| 16471 | Michigan Townships Association | Open | 06/02/2017 | \$70.00 |
| 16472 | Pontem Software by RIA | Open | 06/02/2017 | \$812.00 |
| 16473 | PAUL STRASZ | Open | 06/02/2017 | \$267.50 |
| 16474 | JAN SURANYE | Open | 06/02/2017 | \$138.00 |
| 16475 | TCI Long Distance | Open | 06/02/2017 | \$7.51 |
| 16476 | Tractor Supply Credit Plan | Open | 06/02/2017 | \$131.25 |
| 16477 | Tuscola Co. Sheriff Office | Voided | 06/02/2017 | \$0.00 |
| 16478 | Tuscola Co. Sheriff Office | Open | 06/02/2017 | \$210.00 |
| Total 1 | | | | \$18,955.05 |
| Grand Total: | | | | \$18,955.05 |

Indianfields Township
Check Register Report

| Check | Employee Name | Status | Check Date | CheckAmount\$ |
|-------|--------------------|--------|------------|---------------|
| 1 | | | | |
| 16423 | MINDY KELLEY | Open | 05/12/2017 | \$168.75 |
| 16424 | HEATHER BRAEGGER | Open | 05/12/2017 | \$435.00 |
| 16425 | CHARLES H. FRICK | Open | 05/12/2017 | \$674.13 |
| 16426 | MITCH D. TITUS | Open | 05/12/2017 | \$434.77 |
| 16454 | JOHN J SAUBER | Open | 05/26/2017 | \$234.50 |
| 16455 | RONALD T. WOLOSHEN | Open | 05/26/2017 | \$230.87 |
| 16456 | RAY R RENDON | Open | 05/26/2017 | \$796.77 |
| 16457 | CRISTI L. SMITH | Open | 05/26/2017 | \$851.25 |
| 16458 | ROBERT L OSBORN | Open | 05/26/2017 | \$796.77 |
| 16459 | COIENE S TAIT | Open | 05/26/2017 | \$1,100.13 |
| 16460 | HEATHER BRAEGGER | Open | 05/26/2017 | \$436.66 |
| 16461 | CHARLES H. FRICK | Open | 05/26/2017 | \$715.19 |
| 16462 | MITCH D. TITUS | Open | 05/26/2017 | \$577.54 |
| | | | | \$7,452.33 |

Indianfields Township Treasurers Report
 For The Month of May 2017
 Date: 6/12/17

may.17

REVENUES EXPENSES BALANCE

FIRE PROTECTION
 ACCT. 447

| | | | |
|---------------------------|------------|--|--------------------|
| BEGINNING BALANCE | | | \$78,159.23 |
| ACCT. INT. | \$6.98 | | |
| Fire Payment City of Caro | | | |
| W16 Taxes | \$5,153.42 | | |
| END. BAL. | | | \$83,319.62 |

ENDING BALANCE

REFUSE ACCOUNT
 Acct. 179

| | | | |
|--------------------------------|-------------|-------------|---------------------|
| BEGINNING BALANCE | | | \$121,644.33 |
| Account Interest | \$14.13 | | |
| W16 Taxes | \$12,945.66 | | |
| ck11207=8030.01 ck1208=8030.01 | | | |
| garbage refund | | \$16,020.02 | |
| ENDING BALANCE | | | \$118,544.10 |

TAX COLLECTION ACCOUNT
 Acct. 125

| | | | |
|--------------------------|----------|-------------|--------------------|
| BEGINNING BALANCE | | | \$47,271.54 |
| Account Interest | \$1.56 | | |
| W16 Taxes | | | |
| Trailer Tax | \$624.00 | | |
| Tax Distribution | | \$30,999.23 | |
| New Checks | | | |
| End Balance | | | \$16,897.87 |

GEN. FUND C
 Acct 398

| | | | |
|--------------------------|--------|--|--------------------|
| BEGINNING BALANCE | | | \$62,115.42 |
| ACCT. INT | \$5.28 | | |
| ENDING BALANCE | | | \$62,120.70 |

ROADS ACCT.
 Acct. 377

| | | | |
|--------------------------|------------|--|--------------------|
| BEGINNING BALANCE | | | \$42,958.57 |
| Acct Int. | \$2.01 | | |
| W16 Taxes | \$5,740.95 | | |
| roads expenditure | | | |
| ENDING BALANCE | | | \$48,701.53 |

INDIANFIELDS TOWNSHIP
 GENERAL FUND
 TREASURERS REPORT
 Date: 6/12/17

GF-5-17

| | | |
|----------------------------------|---------------------------|----------------------------|
| BEG. BAL. | | \$366,698.34 |
| DEPOSITS | | |
| T.C. INT. | \$3.33 | |
| ACCT INT. | \$34.10 | |
| State Fire Protection | | |
| State Rev. Share | \$36,824.00 | |
| Zoning | | |
| Trailer Tax | \$102.50 | |
| Delq. Tax | \$250.06 | |
| W16 Taxes | \$9,313.09 | |
| Work Orders | \$4,550.00 | |
| state ppt 2017 | | |
| pavilion Rental | \$75.00 | |
| Misc. | | |
| SUBTOTAL DEPOSITS | <u>\$51,152.08</u> | |
| LESS DISBURSEMENTS | | |
| <i>Ck#16422 through Ck#16478</i> | | \$26,407.38 |
| deposit slips | | |
| IRS | | \$3,828.53 |
| End. Bal. | | <u>\$387,614.51</u> |
| old checks previously voided | | |
| 12227 b. dibble | \$65.00 | |
| 13715 joann graphics | \$25.00 | |
| 15020 d. osentoski | \$13.20 | |
| 15972 som replaced check | \$48.00 | |
| total | \$151.20 | |
| add back voided checks | | \$151.20 |
| Final Balance | | \$387,765.71 |